



ST MICHAEL'S  
C of E PRIMARY  
HIGHGATE

## St Michael's School Governors Fund

Registered charity 312451

Dear St Michael's,

I am writing to confirm as follows:

I have completed the new / increased standing order form on the right.

I enclose a donation for this year £

Other:

Please make cheques payable to  
**St Michael's C of E School, Highgate**

My contact details:

Telephone Number:	<input type="text"/>
Email Address:	<input type="text"/>

If you pay UK tax, please complete the Gift Aid form below

### Completed Form can be returned to:

- School Office
- Posted to

**Treasurer to the Governors:**  
**Chris Dale**  
**49 Midhurst Avenue**  
**London**  
**N10 3EP**

## Bank Standing Order Mandate

Please make the payments detailed below, debiting my / our account until further notice.

Please cancel any previous standing order to "St Michael's C of E School"

Lloyds TSB	Hampstead	30-93-80	St Michael's Church of England School - HICA	Account Number 18691660
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Payment reference:	<input type="text"/>
Your bank sort code:	<input type="text"/>
Your bank account number:	<input type="text"/>
Date of first payment:	<input type="text"/>
Payment amount:	£ <input type="text"/>
Payment frequency:	Monthly
Signature & date:	<input type="text"/>
Donor's name & address:	Bank name & branch address:
<input type="text"/>	<input type="text"/>

**Please do not send this direct to your bank**



## Gift Aid Form

Using Gift Aid means that for every pound you give, we get an extra 25 pence from the Inland Revenue, helping your donation go further.

**Please ensure that this is signed by the tax-paying donor, NOT another family member.**

I want all donations I've made for the six years prior to this year and all donations in the future to be Gift Aid until I notify you otherwise. To qualify for Gift Aid, what you pay in income tax or capital gains tax must at least equal the amount we will claim in the tax year.	
Name and initials:	
Address:	
Postcode:	
Child's Name and Age:	
Signature:	
Date of Declaration:	

## Notes (forming part of the Gift Aid Declaration):

1. You can cancel this Declaration at any time by writing to us at the address below.
2. You must pay an amount in income tax and/or capital gains tax at least equal to the amount reclaimed on your donations in the tax year.
3. If in the future, your circumstances change and you no longer pay income tax and/or capital gains tax in the year equal to the amount reclaimed annually, you must notify the school.
4. If you pay tax at the higher rate, you can reclaim further tax relief on your Self-Assessment Tax Return.

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