



**ST MICHAEL'S CE PRIMARY SCHOOL
GOVERNING BODY
CHILDRENS COMMITTEE MEETING ON
WEDNESDAY 17 OCTOBER 2018 AT 5.30PM
MINUTES**

Part 1

ATTENDANCE	
<p><i>Governors Present:</i> Jonathan Murphy, Cttee Chair (JM) (11-04-19) Geraldine Gallagher, Ex Officio Head Teacher (HT) Reverend Peter Vanzozi (PV) (07-05-22) Cordelia Brown (CB) (07-04-19) *Reverend Kunle Ayedojie Ex Officio Foundation (KA) *Matthew Kerr (MK) (07-04-19) *not present at the meeting</p>	<p><i>Also present:</i> Saru Balakrishnan, Clerk</p>

Item No.	Subject/Decision	Action by
1. 1.1	Welcome and Apologies for Absence Apologies were received in advance and accepted from KA and MK..	
2. 2.1	Declaration of Interests in Respect of Items on this Agenda None.	
3. 3.1	Election of Committee Chair JM was elected as Committee Chair for a period of one year.	
4. 4.1	Committee Terms of Reference The Committee Terms of Reference were agreed subject to removal of the word Academy and the amendment of p. 2 second bullet point to read "...and an annual update from the Inclusion Co-ordinator Link Governor."	School
5. 5.1	Analysis and discussion – Pupil Attainment and Progress The school is monitoring pupils and ensuring they are making good progress. End of Key Stage 2 – pupils performing exceptionally well and above national expectations in attainment and progress. Our progress in Maths is not as high as our progress in Reading and writing. Boys are doing slightly better than girls at Reading at 100% against 90% for girls. There are four disadvantaged PP children, only one of whom has been with the school since KS1. The school is doing very well and the children are making good progress. The new assessments and curriculum is now in its fourth year and the staff are settled. Governors asked if the data assists the teaching staff. Yes, it aids them in knowing what the expectations are. ACTION At the next Children's Committee meeting GG will bring the targets for EY, KS1 and KS2. Governors asked if GG has visited other schools which are performing exceptionally well in the Borough, Yes, the schools share best practice and after speaking to others the school has purchased the package Inspire to assist with Maths KS1. There are also cluster meetings held with Leaders from different schools in the Borough..	Agenda



6. 6.1	Pay and Performance Management - update GG gave Governors a breakdown of staff members against pay grade groups. There are five members of staff on the Main Pay Scale 1,2 and 3. There are four members of staff on the Main Pay Scale 4, 5 and 6. There are seven members of staff on the Upper Pay Scale with three of them being part time.	
7. 7.1	Staffing – update The Staff List was circulated to Governors at the meeting. There is currently an internal advert for Phase Leaders, which is an action against the LIP. The interviews will be held in November and it would be helpful if a Governor from this Committee could be on the Interview Panel. ACTION Committee members to notify GG of their availability to be on the Interview Panel once the dates have been confirmed. ACTION Staff development to be considered at the next Committee meeting.	Cttee Agenda
8. 8.1	Staff Training - update Staff training for the forthcoming year has been planned for and links with the LIP. There are two teachers in Y1 and Y2 who have five days' training planned for Inspire Maths. The school has bought into Inspire which comes with a training package. There is a focus on Mastery in all areas. The Science Leader and another KS2 Teacher attended training today. The Maths Lead will be undertaking training in Maths Mastery. The KS2 Art Teacher will be attending training in Art. GG will be attending Ofsted Curriculum workshop. The school has bought into the training package for NQTs provided by Coldfall. Governors asked if presentations could be reintroduced to these meetings such as Maths Mastery. GG advised that the school will be giving presentations to parents one evening, date to be confirmed, and that Governors would be welcome to attend. ACTION Governors to notify GG of areas that they would be interested in. GG will arrange for the Computing Lead to give a presentation to Governors on how the school is using iPads and Interactive Boards.	Governors GG
9. 9.1	Agree timetable and responsibilities for review of policies Governors reviewed and AGREED the Policies timetable.	
10. 10.1	Any Other Business None.	
11. 11.1	Date of Next Meeting Wednesday, 14 November 2018 at 5.30pm	

Part 1 of the meeting ended at 6.25pm

Signed

Chair.....**Date**.....



List of agreed Actions

Item No.	Agreed Action	By whom
4.1	Amend Terms of Reference.	GG
5.1	Targets for EY, KS1 and KS2 to be brought to the next meeting.	GG Clerk - Agenda
7.1	Staff development to be considered at the next meeting	GG Clerk - Agenda
8.1	Governors to advise GG of subject areas they would like a presentation on	Committee Members
8.1	GG to arrange a presentation to Governors by the Computing Lead.	GG