



ST MICHAEL'S CE PRIMARY SCHOOL

GOVERNING BODY

CHILDREN'S COMMITTEE MEETING HELD ON WEDNESDAY 10 JULY 2019 AT 5.30PM

MINUTES

Part 1

ATTENDANCE	
<p><i>Governors Present:</i> Cordelia Brown, Cttee Chair (CB) Geraldine Gallagher, Ex Officio Head Teacher (HT) Reverend Kunle Ayodeji Ex Officio Foundation (KA) Charlotte Allen Lisa Maguire *Stephen Bethel</p> <p>*not present at the meeting</p>	<p><i>Also present:</i> Saru Balakrishnan, Clerk Lykke Leszczynski, Clerk (Observer)</p>

Item No.	Subject/Decision	Action by
1. 1.1	Welcome and Apologies for Absence The Chair welcomed everyone to the meeting.	
2. 2.1	Declaration of Interests in Respect of Items on this Agenda None.	
3. 3.1	Minutes of the Previous Meeting held on 13 March 2019 and Matters Arising The Minutes of the previous meeting were AGREED , signed by the Committee Chair and returned to the HT for file.	
4. 4.1	Matters Arising from Previous Minutes 3.1 Done 11.1 GG to liaise with Highgate School to see if they have pcs the school could use. To be done. ACTION 12.1 Done 12.2 Done 12.3 Done	HT
5. 5.1	Staffing Update Three class teachers were on fixed term contracts of one year. They were all interviewed for permanent roles which two of them successfully secured. There will be two new class teachers for September. There will be a Newly Qualified teacher in Reception. The new teacher for Y6 is experienced and will also be English Lead. One teacher will be going on maternity leave. One teacher is leaving to join the private sector. One part time teacher will be returning from a sabbatical. Class names have been chosen and are inspirational sports people , paper circulated. There will be a Nursery Nurse in Nursery and Reception. There are HLTAs across the rest of the school. Interviews were held with three trainees this week, one of whom was successful and	



	<p>who will be training in Early Years. The training is for one year. One HLTA resigned. There was a need to reduce the TAs by four. Three have managed to secure other roles. There is one full time Site Manager and one part time. The part time person is employed through an agency, there is a need to recruit to this role on a permanent basis. The current part time person will be moving on and an advert for the role is out now with the aim to have someone in post for September.</p>	
6. 6.1	<p>Staff Development and Training Paper was circulated at the last meeting. HT updated with Training to date Governors asked about the new Ofsted framework. There are three key words, Intent, Implementation, Impact of Outcomes. The current headline is knowledge. The Schools Adviser has worked with Middle Leaders. The Inspection will be more classroom based with teachers and pupils. Inset Day at end of term is focusing on the curriculum.</p>	
7. 7.1	<p>Ofsted The school's last inspection was a one-day S8 Inspection with a recommendation that the next one should be a two-day S5 Inspection within two years. The new Ofsted handbook has a focus on curriculum w A paper was circulated showing what Ofsted will expect from Governors. The Inspection will not be as heavily reliant on data.</p>	
8. 8.1	<p>Data The headline data report was circulated at the meeting. There are 17 areas of assessment and all children from Reception upwards were observed. The findings are shared with parents on Tapestry. The aim is for children to have a Good level of development when leaving Reception. The target set at the beginning of the year was 89% and the school achieved 88%. The national figure in 2018 was 71.5% and the Haringey figure was 76%. There is support provided for children scoring 1 who are going into Y1. There is support provided for children who are exceeding in all areas. This will feed into the SDP and the LIP. The school will be conducting a detailed analysis of the data. Writing has been a focus over the past two years and will continue to be. Governors asked how targets are set. Staff do a baseline assessment using previous data and consider what is feasible. Haringey will be providing more detailed data and comparative data with other schools in the Borough. Phonics screening pass in Y1 is at 100% for the second year. This year the school invested in Inspire Maths for years 1 and 2, Adrian (Maths leader) also trialed it with Y5 and is very pleased with the results. The school will be continuing with the programme and rolling out to other year groups. Internal assessments are conducted in Years 4, 5 and 6. Governors asked about PP children. The school looks at all groups and this will go in the LIP. The Y6 results paper was circulated at the meeting. The school is very pleased with the results. Governors discussed providing booster classes for children who are not able to access additional support at home, to ensure equality of opportunity for all. There will be more narrative on the data at the FGB next week.</p>	



<p>9. 9.1</p>	<p>SEND Update Paper circulated at the meeting. Linda Kennedy is the Inclusion Leader. CB meets regularly with her and they review the progress of children with SEND. LK has been on transition visits to secondary schools for our children who have EHCPs. Funding of EHCPs was discussed. The school has fewer children with SEMH needs than the borough average. Autism and literacy difficulties are our primary areas of need. LK would like to introduce the Catch-Up Literacy Intervention Programme, which is evidence based. LK has been trained on the programme and has been trained to support TAs. The cost would be around £1,150 for three staff members to be trained, with special offer prices. Governors asked if parents or the school pays for dyslexia assessment. LK is trained to conduct an initial screening assessment. Some charities carry out dyslexia assessments without charge. Some of our parents choose to commission private assessments, which they pay for. LK will do whole staff training on meeting Literacy needs in the classroom, with the new Literacy Co-Ordinator. LK also provides a lot of support for parents. A coffee morning/QA session for parents of children with SEND was also discussed and will be held in the new term</p>	
<p>10. 10.1</p>	<p>Policies</p> <ul style="list-style-type: none"> • Home School Agreement <p>AGREED subject to including something on the use of the class WhatsApp group and a couple of sentences on the purpose of the Agreement.</p> <ul style="list-style-type: none"> • Equality of Information and Objectives Statement <p>This was AGREED subject to some minor amendments.</p> <ul style="list-style-type: none"> • Whistleblowing <p>Governors AGREED to continue with the current Policy.</p>	
<p>11. 11.1</p>	<p>Any Other Business None.</p>	
<p>12. 12.1</p>	<p>Dates of future meetings To be advised.</p>	

There being no further Part 1 business this part of the meeting closed at 7.10pm

Signed
Chair.....**Date**.....

List of agreed Actions

Item No.	Agreed Action	By whom
4.1	GG to liaise with Highgate School to see if they have pcs that the	GG



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	school could use.	
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