



**ST MICHAEL'S CE PRIMARY SCHOOL
GOVERNING BODY
CHILDRENS COMMITTEE MEETING HELD ON
WEDNESDAY 13 MARCH 2019 AT 5.30PM
MINUTES**

Part 1

ATTENDANCE	
<p><i>Governors Present:</i> Jonathan Murphy, Cttee Chair (JM) (11-04-19) Geraldine Gallagher, Ex Officio Head Teacher (HT) Cordelia Brown (CB) (07-04-19) Reverend Kunle Ayodeji Ex Officio Foundation (KA) *Matthew Kerr (MK) (07-04-19) *not present at the meeting</p>	<p><i>Also present:</i> Saru Balakrishnan, Clerk</p>

Item No.	Subject/Decision	Action by
1. 1.1	Welcome and Apologies for Absence Apologies were received in advance and accepted from MK.	
2. 2.1	Declaration of Interests in Respect of Items on this Agenda None.	
3. 3.1 3.2	Minutes of the Previous Meeting held on 5 December 2018 and Matters Arising These were AGREED subject to a couple of amendments. Clerk to amend and send to the HT for the Chair to sign and the school to retain on file. There were no matters arising.	Clerk
4. 4.1	Matters Arising from Previous Minutes None.	
5. 5.1	Election of Committee Chair JM's term as Governor ends in April this year and there is a need for a new Committee Chair to the end of this academic year. KA was elected Committee Chair for the remainder of the year.	
6. 6.1	Staffing Update GG shared proposed teaching profile for 19/20 advised that three teachers recruited through agency are on fixed term contracts. One teacher will be commencing maternity leave for a year in July. An advert will be placed for an English Lead. The Music Lead resigned from the Lead role in January and this is being covered by the SLT. An advert will be placed for a replacement. The Middle Leaders who joined at the beginning of the year are settling in very well and GG is pleased with their appointments.	
7. 7.1	Staff Development A paper was circulated in advance of the meeting showing the training in place, the link with the school Learning Improvement Plan, who has attended and the impact this has had. Governors asked if there are opportunities to request training. Yes, through Performance Management meetings and on an ad hoc basis.	
8.	Ofsted	



8.1	<p>The Short Inspection letter from Ofsted was circulated in advance of the meeting. GG has asked AG for his feedback and he advised that it was good to have the bigger picture and articulate the intention in a precise way.</p> <p>The school is putting together the next steps before a S5 Inspection.</p> <p>There will be regular training at the FGB for Governors and the school will consider asking sample Ofsted questions at the FGB meetings.</p> <p>The Inspector sent their draft findings to GG who made comments and these were then agreed.</p> <p>Governors gave congratulations to GG and all the staff at the school on the excellent findings in the Ofsted letter.</p>	
9. 9.1	<p>NACE</p> <p>The school applied for the NACE award before becoming aware of the Ofsted inspection and received the NACE accreditation just after the Ofsted inspection.</p> <p>A lot of evidence had to be gathered for the NACE inspection and GG gave thanks to Fran Sorapure for leading on this and all the staff for their work.</p> <p>The next NACE inspection will be in two years' time.</p> <p>Governors gave their thanks to staff</p>	
10. 10.1	<p>SEND Update</p> <p>CB was due to meet with the SEND Lead (LK) last week but this has been rearranged to next week.</p> <p>CB and LK are happy with the SEND Policy which is under constant review.</p>	
11. 11.1	<p>IT Update</p> <p>A paper was circulated in advance of the meeting.</p> <p>The server is due for replacement in the summer.</p> <p>As part of teaching computing both pcs and iPads are used which is a requirement.</p> <p>Microsoft have advised that they will not be supporting Windows 7 after 2020.</p> <p>Governors asked if Highgate School have pcs that they are replacing which SMCE could use. ACTION GG to follow up with Highgate School.</p>	GG
12. 12.1 12.2 12.3	<p>Policies</p> <ul style="list-style-type: none"> • Sex and Relationships Governors AGREED this Policy subject to minor amendment to the Appendix. • Medical Governors AGREED this Policy subject to some minor amendments. • Home School Agreement This is signed by parents on joining the school and thereafter periodically. Governors asked that a section is added on the use of technology and social media. ACTION To be brought to the next Committee meeting in July. 	GG GG GG Clerk Agenda
13. 13.1	<p>Any Other Business</p> <p>A Parent Survey was held last year and in response homework is now online and the Parents evening form has been amended.</p>	
	<p>Date of Next Meeting Wednesday, 10 July 2019 at 5.30pm</p>	

There being no further Part 1 business this part of the meeting closed at 6.10pm

Signed
Chair.....**Date**.....



List of agreed Actions

Item No.	Agreed Action	By whom
3.1	Clerk to amend previous Minutes and send to GG for Committee Chair to sign and school to file.	Clerk
11.1	GG to liaise with Highgate School to see if they have pcs that the school could use.	GG
12.1	Minor amendments to be made to the Sex and Relationships Policy	GG
12.2	Minor amendments to be made to the Medical Policy	
12.3	Section on use of technology and social media to be added to the Home School Agreement. To be brought back to the next Committee meeting for Governors to ratify.	GG Clerk - Agenda