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## ST MICHAEL'S CE PRIMARY SCHOOL GOVERNING BODY CHILDREN'S COMMITTEE MEETING HELD ON WEDNESDAY 16 OCTOBER 2019 AT 5.30PM MINUTES

## Part 1

ATTENDANCE	
Governors Present:	Also present.
Cordelia Brown, Cttee Chair (CB)	Lykke Leszczynski, Clerk
Geraldine Gallagher, <b>Ex Officio Head Teacher</b> (HT)	
Reverend Kunle Ayodeji Ex Officio Foundation (KA) (left	
the meeting at 7.10pm)	
Charlotte Allen (CA)	
Lisa Maguire (LM) (left meeting at 6.45pm)	
Stephen Bethel (SB)	
*not present at the meeting	

Item No.	Subject/Decision	Action by
1.	Welcome and Apologies for Absence	
1.1	The Chair welcomed everyone to the meeting.	
	The Chair agreed to continue as Committee Chair for the academic year 2019-20. No	
	other candidates came forward. It was <b>AGREED</b> that CB continue as Chair.	
2.	Declaration of Interests in Respect of Items on this Agenda	
2.1	None.	
3.	Minutes of the Previous Meeting held on 10 July 2019 and Matters Arising	
3.1	The Minutes of the previous meeting were <b>AGREED</b> , signed by the Committee Chair and returned to the HT for file.	
3.2	Matters arising from previous meeting	
	Deferred from 10 July Meeting: 11.1 GG to liaise with Highgate School to see if they	
	have pcs the school could use Done.	
4.	Data	
4.1	CA has signed up to a course on How to Interpret Data in Education.	
4.2	Ofsted Inspection Data Summary ReportThe report was circulated at the meeting.	
	HT invited questions regarding school's data and Early Years Foundation Stage.	
	HT reported that baseline assessments take place in Reception years by staff in first	
	few weeks. It covers 17 different areas.	
	The aim is for children to have a Good level of development when leaving Reception.	
	The target set at the beginning of the year was 89% and the school achieved 88%. The	
	national figure in 2018 was 71.5% and the LB Haringey figure was 76%.	
	The school is showing performance levels significantly above National levels in most areas.	



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The school is a high attaining school that have high expectations of children to make at least expected progress.

Governors **asked** if high achievers get stretched enough.

HT – Yes and talked to strategies used. In February 2019 the school attained the NACE award – recognition of school wide commitment to high-quality provision for more able learners, within the context of challenge for all.

National Year 1 phonics screening-three consecutive years 100% pass rate,.

Governors asked about Inspire Maths.

HT explained that Inspire maths had been used in KS1 with great results during the last year.

HT reported that the Reception class is doing really well and the TAPESTRY system is excellent, and data can be shared with parents/carers.

In LB Haringey Black Caribbean and Turkish children form 'significant groups', though these groups are not large enough in our school context to be seen as 'significant'.

Ofsted is looking at reading in primary school in general. The "love of reading" is nurtured by this school.

The report software submitting reports to Ofsted automatically adds sentences triggered by the stats submitted.

Governors **asked** what HT would like to see in next year's report. HT said she would like to see 100% of pupils attaining expected standard in reading

CB thanked HT and staff for the data extracts provided and for the in-depth knowledge about and understanding of children's support needs to achieve their development targets.

## 5. Ofsted

The school's last inspection was a one-day S8 Inspection with a recommendation that the next one should be a two-day S5 Inspection within two years.

The new Ofsted handbook has a focus on curriculum.

The grade may change at full inspection. The previous inspection level was 'very good'

Governors **asked** how governors can get trained to prepare for and take action on Ofsted inspections. Governors were encouraged by HT to go on training sessions such as those arranged by HEP. Book via GovHub portal.

Governors asked how preparations were made last time.

CB said that Governors should be able to talk confidently about school matters including stats and general information. Governors should attend school governor meetings regularly and contribute to meetings sharing their different skills and competencies.

CB said Governors will be asked to volunteer to meet with the inspectors.



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<b>6.</b> 6.1	Self Evaluation Form (SEF) and Learning Improvement Plan (LIP) HT encouraged Governors to study the SEF and LIP papers, circulated for FGB on 2 October 2019. Further copies available at this meeting on 16 October. There is a copy for statements at the 'Outstanding' level. Statements need to be both	
	There is a case for statements at the 'Outstanding' level. Statements need to be both accurate and as positive as possible showing all the school's achievements.	
6.2	CB thanked HT for the excellent work on the two papers	
6.3	HT said the plans cascade into performance objectives for staff. HT invited questions.	
6.4	Governors <b>asked</b> what the timescale is for the Deputy HTs. HT said they are already in post. Their offices have been moved near to each other to facilitate communication	
	Governors thanked HT for the excellent documents.	
6.5	SB <b>suggested</b> rephrasing and strengthening the statements regarding clubs on page 2.	HT
6.6	Governors <b>asked</b> why there seems to be no apparent plans for developments in English and Math (page 3). It was suggested to make a note about the development work that has already been done.	
		HT
6.7	HT thanked the meeting for their feedback.	
7.	Staffing Update HT reported.	
7.1	There are 3 Teachers in training Year 6 has a vacancy for a High Level Teaching Assistant. There is a new Assistant Site Manager. He is still in the probation period and came via an agency.	
7.2	CB thanked the office staff for their work on Safeguarding and explained that administration in relation to staff safeguarding is a significant task.	
8.	Staff Development and Training	
8.1	Personal staff development targets are linked to LIP and SEF (see above point 6) and CPD is planned accordingly	
9.	PE Premium and sports grant A paper had been prepared by PE Lead, Full proposals need to come to the Children's	
9.1	Committee.	
9.2	The school has been using the pool at Highgate school, but it is currently being refurbished. It is opening again in January 2020 and lessons can be started again.	
	Two PE lessons per week are part of the curriculum. A varied programme is required with one lesson inside and one outside.  PE is delivered by the class teachers in KS1, and by a specialist PE teacher in KS2.	



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9.4	Governors supported the 'sports ambassadors'.  PE teaches leadership skills and responsibility.  There are currently a number of similar leaders such as Eco lambassadors working with the geography lead, art ambassadors REambassadors.  In classrooms there are different leader posts ie Table Leaders.  The School Council is another great place to develop leadership skills.  .  HT said there is currently some thinking that in PE there should be an A Team and a B Team in LB Haringey to represent schools and provide a more inclusive environment and opportunities to excel.  Governors suggested non-competitive sports such as Tai Chi, and Yoga.  HT said that day to day school PE is not competitive.	
9.5	HT said that day to day school PE is not competitive.  The school does mostly non-gender specific sport, but provides also 'girl's only' clubs to enhance opportunity and confidence.	
	HT explained the paperThe PE Premium and Sports grant was <b>AGREED subject to copmpletion of the last column.</b> Governors thanked Michael and HT for their work on this paper.	PE LEAD
10.	Pupil Premium	
10.1	HT spoke to the paper PP funding can be spent on non-qualifying students if part of the group is being taught by for instance a higher level teaching assistant.	
10.2	KA reminded the meeting that the charity he mentioned at the FGB that works with 'the poor of Highgate' is next meeting on 12 November 2019 and that applications should be received prior to this date. Applications should detail what the funding is for and how much is required.	нт
10.3	PP funding plan agreed It was <b>AGREED</b> to put the PP policy on the school website.	нт
	All pupils get free school meals until year 2 Universal free School meals. After year 2 parents must register for free school meals and PP funding.	
<b>11.</b> 11.1	Any Other Business Attendance	
	HT reported that letters will be sent at 95% attendance.	



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	The school to highlight the relationship between Impact on education -> lower attainment, lower wellbeing and impact on friendships.	НТ
11.2	The Attendance Policy was <b>AGREED</b> .	нт
<b>12.</b> 12.1	Dates of future meetings 13 Nov 2019, 11 March 2020, 8 July 2020	

There being no further Part 1 business this part of the meeting closed at 7.10pm