



Dear Parents and Carers,

3rd January 2023

Welcome back to a new term and a new year, 2023. I hope you all had a lovely break with your friends and family.

I am writing to remind you that the drop-off and pick-up arrangement will return to usual now that the snow has melted.

All KS2 - 8:45 am soft start, drop off in the top playground

Years 1 & 2 - 8:50 am KS1 playground to meet their teachers

Reception - 8:50 am top playground to meet their teachers

Nursery - 9:00 am top playground to meet their teachers

At the end of the day, parents should wait in the playground for their child to be dismissed by their teacher in the usual place. Please remember to keep at a distance from the children until your child has been handed over so that the teachers can see everyone clearly for safety reasons. To avoid congestion, it is important that after you have collected your child you leave the playground as quickly as possible.

If your child is unwell please do keep them at home until they feel better. Please let us know via email or telephone if your child will not be attending school. It is very important to give your child's full name, class and details of their illness or absence.

Best wishes,

Geraldine Gallagher
Executive Head

Fran Sorapure
Head of School