



## How to Give Permission for School Trips via Scopay

1. Log into your Scopay account at [www.scopay.com](http://www.scopay.com)
2. Under the 'View Products' tab you will see 'Permission' as below:

▼ PERMISSION: OPTIONAL TRIPS AND EVENTS

School Trip Permission	£0.00
Consent: <a href="#">Give consent</a>	
Not enabled for online payments	

3. Select *Give consent*

By ticking this box, I am giving permission for my child to attend all future school trips, both local and involving transportation to the venue, with the school and for them to be given first aid and or urgent medical treatment during those visits.

Comments ...

4. Add any comments you would like and then click **GIVE CONSENT** to complete

GIVE CONSENT

5. Your account will then show as consent given for your child to attend trips.

▼ PERMISSION: TRIPS AND EVENTS

School Trip Permission	£0.00
Consent: <b>OK</b>	Owed: £0.00
Not enabled for online payments	

[VIEW HISTORY](#)

If you have any questions, please email [admin@stmichaelsn6.com](mailto:admin@stmichaelsn6.com).