# SCHOOL DINNERS – PREFERENCE FORM

## Please tick this box if you think that you may be entitled to Free School Meal Funding: (please see attached letter for details)

## I would like my child to have:

Packed Lunches  
  
School Dinners

## Date of preference:

From Tuesday 2nd September 2025  
  
From Tuesday 4th November 2025

**Dinner preferences can be changed each half term**

**School dinners for children in Reception – Year 6 are currently free under the Universal Infant Free School Meals and Mayor of London’s Free School Meal schemes.**

**Nursery lunches are £2.50 per meal.**

|  |  |  |
| --- | --- | --- |
| Child’s Name: |  | |
| Class: |  | |
| Signature Parent/Carer: |  | |
| Dated: |  | |
| Telephone Number: |  | |
| |  |  | | --- | --- | | Office use only | | | Staff member |  | | Date preference changed |  | | |  | |

Dear Parents and Carers,

**Maximising school funding**

The government gives additional funding to schools in the form of ‘Pupil Premium’. We can use this funding to pay for extra staff and resources that help improve the quality of the education we provide. One of the criteria used to calculate this additional funding is the number of pupils at the school who are eligible for Free School Meals (FSM). In common with most schools it is likely that a number of parents/carers whose children attend St Michael’s fail to claim FSMs as all infant children now receive free school meals automatically through the Universal Infant Free School Meal scheme.

As the school receives important additional funding based on the number of children who are eligible for FSMs we ask all parents to complete the online checker at [**https://pps.lgfl.org.uk/**](https://pps.lgfl.org.uk/). Your log in details will be those used to apply for a place at the school using the eAdmissions service, or you can create a new account. LGfL is a UK education charity providing this service to support schools. The online application process links to the Department for Education checking system, which is linked to HMRC and DWP, and gives an immediate response. You can also log back in to re-run the check at any time should your circumstances change.

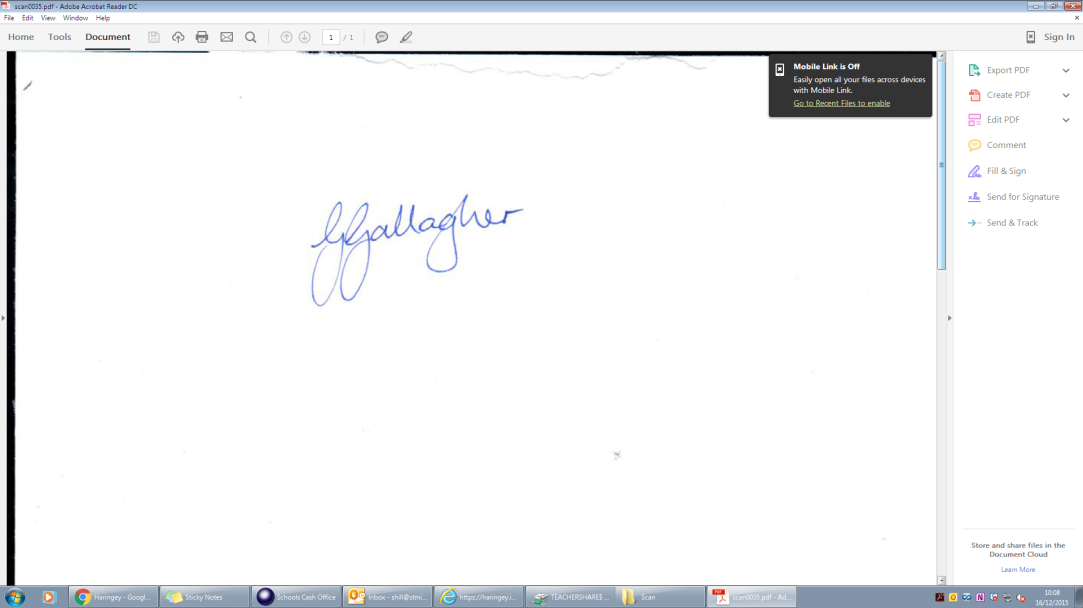
If you are unable to check online please contact the School Office with the following information to enable us to run the check on your behalf:

* Full Name of the Parent/Carer who receives the support/benefit
* Parent/Carer’s date of birth
* National Insurance Number

Children who are eligible for FSM or classified as pupil premium may receive:

* 50% discount on some before and after school clubs
* Financial assistance with the Year 4 and Year 6 residential trips
* 50% discount on school trips and enrichment programme
* 50% discount on whole class instrument tuition in Year 4

Any personal information received will only be used in accordance with the school’s privacy notice.

Kind regards,

Geraldine Gallagher

**Executive Headteacher**